



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: BREACH OF CONTRACT BY CNA CONTRACTOR

Policy No.	FA-316	Division	Finance & Administration
Supersedes	n/a	Board Policy Ref.	n/a
Related Procedure	n/a	Effective Date:	March 31, 2009

1. PURPOSE AND SCOPE

The purpose of this policy is to establish CNA's rights and responsibilities in circumstances where goods and service providers' have either been terminated for cause and / or where they have abandoned their goods and / or service contracts.

This policy applies to all contractors providing goods and / or services to CNA.

2. POLICY

It is the policy of the College that contractors will fulfill the explicit and implicit terms and conditions of their contracts, including but not limited to compliance with CNA's policies, rules, and regulations.

Contractors who do not accept and / or fail to live up to their contractual obligations and who have exhausted their appeal rights with respect to any enforcement action taken by CNA, will be prohibited from bidding on or otherwise entering into a contract for goods and services for a period of at least 5 years. In exceptional and / or aggravating circumstances, this prohibition period may be extended by CNA's President.

3. PROCEDURE

The Vice-President of Finance and Administration will ensure that procedures are developed and implemented in accordance with this policy.

Approval History	
Approved by President	March 31, 2009
Next Review	March 2012