



# COLLEGE OF THE NORTH ATLANTIC

## OPERATIONAL POLICY

### TOPIC: ADMISSION

<b>Policy No.</b>	AC-102	<b>Division</b>	Academics
<b>Related Policy</b>	AC-104	<b>Board Policy Ref.</b>	n/a
<b>Related Procedures</b>	AC-102-PR & AC-104-PR	<b>Effective Date:</b>	March 9, 2011

#### 1. PURPOSE AND SCOPE

This policy describes and defines the process for admitting learners into the College.

#### 2. POLICY

It is the policy of the College to maintain an “open admission policy”; i.e., learners will be admitted into a program on a first-come first served basis as assessed by the date of receipt of their application and on the proviso that the candidate learners meet the minimum qualifications prescribed. It is also the policy of the College that under a “Concurrent Studies” clause and with certain restrictions, high school learners who are about to enter or have enrolled in their final year of high school will be granted limited access to College level credit courses.

#### 3. PROCEDURE

The Vice-President of Academic and Learner Services shall ensure that procedures are developed and implemented in accordance with this policy.

Approval History	
Approved by President	May 30, 1997
Reviewed	September 9, 1998
Reviewed	June 15, 1999
Reviewed	June 30, 2000
Reviewed	September 12, 2007
Reviewed	March 9, 2011
Next Review	March 2014