



**COLLEGE
OF THE
NORTH
ATLANTIC**

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OPERATIONAL POLICY

TOPIC: OFF-CAMPUS LEARNING EXPERIENCES

Policy No.	AC-105	Division	Academic
Supersedes		Board Policy Ref.	
Related Procedure	AC-105-PR	Effective Date:	June 30, 2000

1. PURPOSE AND SCOPE

The College incorporates in its training programs a variety of work experiences that are: (1) conducted with employers, normally on the employers' premises, or (2) conducted off campus as an extension of program laboratories.

This policy is intended to standardize and define all off-campus learning experiences and provide guidelines for operationalization at the campus level.

2. POLICY

Not yet articulated

N.B. This policy is not yet finalized but section 3.2.7 has been approved for the 1997-98 academic year to govern co-op programs.

3. PROCEDURE

The Senior Vice-President of Academics and Student Services shall ensure that procedures are developed and implemented in accordance with this policy.

Approved by: President

Date: 1997 06 10

June 10, 1997

FACT SHEET

<u>APPROVAL/REVISION</u>	<u>DATES</u>	<u>SOURCE</u>
1. Original Approval (Section 1.0 & Section 3.2.7 only)	1997 06 10	Academic Council
2. Format Changed Policy and procedures Separated	2007 05 15	Executive Meeting