



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: SMOKE FREE COLLEGE

Policy No.	HR-419	Division	Human Resources
Supersedes	n/a	Board Policy Ref.	n/a
Related Procedure	HR-419-PR	Effective Date:	February 23, 2011

1. PURPOSE AND SCOPE

The purpose of this policy is to provide a healthy, tobacco-free environment at College of the North Atlantic.

This policy applies to all employees, students and visitors entering onto or near College of the North Atlantic leased or rented buildings or properties as well as in vehicles owned/leased by the College.

2. POLICY

It is the policy of the College to provide a healthy environment for all College constituents by prohibiting smoking on all College property, including grounds and parking lots.

3. PROCEDURE

The Executive Director of Human Resources shall ensure that procedures are implemented in accordance with this policy.

Approval History

Approved by President	February 23, 2011
Next Review	February 2014