



# COLLEGE OF THE NORTH ATLANTIC

## OPERATIONAL POLICY

### TOPIC: STUDENTS WITH DISABILITIES

<b>Policy No.</b>	SS-207	<b>Division</b>	Student Services
<b>Related Procedure</b>	SS-207-PR	<b>Board Policy Ref.</b>	GP-A-101
<b>Related Policy</b>	AC-102	<b>Effective Date:</b>	November 4, 2016 (R3)

#### 1. PURPOSE AND SCOPE

The purpose of this policy is to provide direction for the provision of skills training and education to those individuals or groups in society who may be considered to have disabilities so that they may gain the maximum educational benefits from college programs.

#### 2. POLICY

All campuses of College of the North Atlantic will offer inclusive programming to all students who are accepted.

- A. Applicants who meet entrance requirements will be admitted in accordance with the College policy on Admission, Policy AC-102.

To the greatest extent possible the College will provide “**reasonable accommodations to the point of undue hardship**” to facilitate the integration of persons with disabilities into college programs.

Accommodation is a term used to describe the supports, tools and/or other services that are provided to individuals with disabilities to enable them to compensate for the difficulties arising from their disability. These supports will relate directly to the individual’s disability. “Accommodations” will not be considered preferential treatment and will not compromise the objectives of a program. Course standards will be maintained regardless of the degree and type of accommodation being provided. Permitting extended time to complete exams, a quiet, supervised, separate setting for testing or

an adapted schedule are examples of accommodations students may receive in their College program.

- B. Applicants who do not meet entrance requirements will be referred to the Office of Disability Services for further review and may, upon the recommendation of a Special Admissions Committee, be admitted into a College program.

When an applicant does not meet entrance requirements, the Special Admissions Committee may decide to accept the student into a modified version of a program. A modification involves the adding, deleting or altering of learning outcomes in order to meet the student's needs. Completing only a percentage of programs or learning outcomes are examples of modifications. Any modification in the form of adding, deleting or altering learning outcomes or content implies that the student will receive a Record of Achievement as opposed to a College Certificate/Diploma for components completed, or attempted.

Modifications of learning outcomes will be at the College's discretion.

### 3. PROCEDURE

The Senior Vice President Academic and Chief Learning Officer shall ensure that procedures are developed and implemented in accordance with this policy.

Approval History	
Approved by President	June 12, 2000
Revision 1	August 20, 2008
Revision 2	July 14, 2010
Revision 3	November 4, 2016