

PARTICIPANT APPLICATION FOR FUNDING

Career Focus Wage Subsidy Program

Section A - Applicant Information

Applicant Name		Social Insurance Number
Mailing Address		
Town/City	Province	Postal Code
Area Code & Phone Number	Area Code & Mobile Phone Number	Email Address
Highest level of Education	Program Name and Date Completed	Name of Institution
Are you eligible to receive/currently receiving Employment Insurance (EI) or another form of government employment benefits? YES _____ NO _____		
To participate in this program, you MUST be: <ul style="list-style-type: none">• between the ages of 15 and 30 (inclusive) at the time of intake/selection;• Holds a University Degree or College Diploma• a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada; legally entitled to work according to the relevant provincial/territorial legislation and regulations;• not in receipt of Employment Insurance (EI) benefits. Participants must not be in receipt of EI. Priority will be given to non EI-eligible youth (i.e., not entitled to Part 1 or Part II benefits). EI recipients wishing to participate in a Career Focus project should consult an EI agent and voluntarily withdraw from EI.		

Please include copy of transcript or diploma and an up-to-date resume and cover letter with your application.

This program is administered by College of the North Atlantic and funded by the Government of Canada.



Section B - Employer Information

(This section should only be completed if you have an employer identified to hire you.)

Business Name:		
Mailing Address:		
Town/City:	Province:	Postal Code:
Contact Name:		
Area Code & Phone Number:	Area Code & Fax Number	Email Address:
Job Title:		
Job Description (please attach):		
Is there a possibility of permanent employment? YES NO		

I declare that:

- a) I have read and understood the information provided in this application package;
- b) The information I have provided to the Community Coordinator in this application and supporting documentation is true, accurate and complete;
- c) If the information above is false or misleading, I the undersigned understand that I may be required to repay some or all of the financial assistance that may be approved by the Community Coordinator;

Privacy Notice:

*The personal information that you provide to College of the North Atlantic is collected under the authority of the College Act 1996 and the Access to Information and Protection of Privacy (ATIPP) Act, 2015. The College is collecting your personal information to process your application for the Career Focus Wage Subsidy Program, Job Connect – NL, to determine eligibility for the program, administer funding and complete the reporting requirements for the program. The information you provide will be shared internally within the College, with the employer, the Government of Canada, Department of Employment and Social Development and Service Canada. Collected personal information is protected from unauthorized access, collection, use and disclosure in accordance with the Access to Information and Protection of Privacy (ATIPP) Act, 2015 and can be reviewed or corrected on request. Questions regarding the collection of this personal information can be directed to the College's Career Focus – Job Connect NL/Program Coordinator at Prince Philip Drive Campus, College of the North Atlantic, P.O. Box 1693, 1 Prince Philip Drive, St. John's, NL, A1C 5P7; 709-643-7835 or careerfocus@cna.nl.ca
For more information about the ATIPP Act, 2015, please visit www.cna.nl.ca/about/your-privacy.aspx.*

Applicant Signature:	Date:
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For Office Use Only:

EI Eligible: Yes _____ No _____
Letter for Exemption approved: Yes _____ No _____

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