



INFORMATION FOR GRADUATES Prince Philip, Ridge Road, Seal Cove Campuses

Graduation Ceremony will be held at the Arts & Culture Centre on **Thursday, June 21, 2012**

Session I - 10:00 a.m. - Session II - 2:00 p.m.

Frequently Asked Questions

What should I wear?

- Dress appropriately, you will be required to wear a gown and V-stole - remember, you will be on stage at the Arts & Culture Centre. We do not use graduation hats.

What time should I arrive for graduation?

- Arrive at least one and a half hours before your graduation session is scheduled to begin.

What is the process for graduation?

- Students should enter by the main door (box-office door) of the Arts & Culture centre.
- Once inside if you are wearing a coat/jacket you leave it at the coat check.
- You will be required to register at the REGISTRATION DESK on the lower level of the concourse. You will receive a graduate card printed with your name and program. This card **MUST BE CARRIED** with you for presentation on stage so that your name can be announced correctly.
- After you have registered, pick up your gown and V-stole from the lower concourse area. There will be directional signs in the area and there will be ushers around to assist you. When you have registered and received your gown and v-stole, ***proceed immediately*** to the upper concourse to meet your classmates. You will be required to line up and proceed to the auditorium to your seat. There will be ushers in the area to assist with the line ups and procession into the auditorium.
- When your class is called, your instructor will lead the class to the stage. Each student name will be called in alphabetical order. You will pass your graduate card to the Graduation Host who will call your name. When your name is called, continue to centre stage to receive your scroll. Proceed to backstage to receive your diploma and be directed back to your seat.
- **Important: The gown and V-stole MUST be returned immediately after graduation ceremonies.**

Frequently Asked Questions Continued

Where can I leave my purse/personal belongings?

- It is recommended that you leave your purse/personal belongings with your guest.
- Arrangements will be made to leave purses/personal belongings with our security staff in the south concourse, if necessary.
- Purses/personal belongings cannot be carried on stage.

How do I know if I am graduating?

- Lists of graduates will be posted in the lobby of the Prince Philip Drive, Ridge Road and Seal Cove Campuses at 2:00 pm, Monday, June 18, 2012.

How many guests am I able to bring?

- Seating at graduation is limited. Only **TWO** guest tickets will be issued to each graduate. You do not need a ticket for yourself. Tickets will be available from main lobby of your campus on Monday, June 18, 2012. **AFTER THE LIST OF GRADUATES HAS BEEN POSTED.**

Is there extra tickets?

- Any remaining tickets will be available at the Arts & Culture Centre prior to the beginning of the graduation session. However, due to space restrictions, we cannot guarantee additional tickets will be available.

Where do I park?

- Parking is limited. Restricted parking regulations will be lifted for the duration of the graduation sessions. It is recommended that you arrive early in order to obtain a parking space.

Is there a cost for Graduation?

- We do not charge a graduation fee.

If I or one my guests have a physical impairment what should I do?

- Contact Neil Moores or Tony Slade as soon as possible. They are located in the Learner Services office in A201.