

College of the North Atlantic

Student Residence Regulations

College of the North Atlantic On-Campus Housing is a living and learning environment. Our residents develop as individuals and members of our residence community. As such, all residents and their guests are expected to conduct themselves in accordance with student residence regulations. Residents will be held responsible for the conduct of their guests. Students and their guests should also be aware of any and all policies and procedures for students on the college website. This includes but is not limited to: Student Code of Conduct, Student Discipline, Student Attendance, Use of Computing Resources, Threats and Acts of Violence, and Weapons. <http://www.cna.nl.ca/About/Policies-and-Procedures.aspx> A resident may not contravene the provisions of the Criminal Code of Canada or any federal, provincial, or municipal legislation. The college will report criminal activity to law enforcement agencies.

Inappropriate conduct under the College's Student Code of Conduct (SS-201) includes but is not limited to:

- Offences against persons, including assault, threats or harassment
- Offences involving property, including taking, damaging, or defacing College or another's personal property.
- Offences involving drugs or alcohol.
- Offences involving disruption of the college community
- Violations of College policies. (i.e. smoking, health and safety etc.)

Campus Administration and/or the Provincial Manager of Student Residences and/or delegate has the authority to: explore alleged violations of the Student Residences Regulations and any allegations of inappropriate behavior, impose Student Residences fines/discipline and prevent and/or limit any individual's access to the residence and housing facilities. (i.e. Dining Hall). Full-time employees of the student residences have the authority to issue fines/discipline for any violation of the Residence Occupancy Agreement or the Student Residences Regulations. Part-time employees (Resident Assistants) have the authority to issue fines/discipline for any violation of the Student Residences Regulations.

Residents are responsible to read and review their Accommodations Agreement and the Student Residence Regulations along with any related Policies and Procedures of College of the North Atlantic. Violations of these may result in immediate fines/discipline including eviction. Repeated violations will result in eviction.

The Student Residence Office maintains a record for each resident. Readmission to residence is based on a number of factors, including a review of a resident's record. Residents who demonstrate an inability and/or unwillingness to abide by the rules and regulations will not be readmitted to residence.

N.B.

Residents are advised that being under the influence of drugs and/or alcohol are not acceptable defences for behavior that violates the Residence Occupancy Agreement, Student Residence Regulations or any College Policy.

Student Residence Regulations

*L1=Level 1 Minor incidents

*L2=Level 2 Major incidents

Community Standards for Respectful Living

1. Residents and their guests must comply with the directions of and/or provide their student identification to College staff upon request. **L2**
2. Residents and their guests must remain reasonably quiet at all times. Reasonably quiet is defined as a volume of sound that does not interfere with another resident's right to peaceful enjoyment and ability to study, as determined by the residence life staff. **L1**
3. Residents and their guests must abide by the posted quiet hours and the regulations with designated areas. **L1**
4. Residents must obtain prior approval (24 hours in advance) from their roommate and the Residence Management before a guest stays overnight. Guests are permitted on weekends only and for 2 consecutive nights only. **L1**
5. Residents must have their key (s)/cards with them at all times. Residence staff may open doors three times per semester. More than three times will result in a fine. **L1**
6. Residents and their guests must not remove, alter, damage or relocate any furniture from common areas or their assigned accommodations. **L1**
7. Residents are expected to conduct themselves in a manner consistent with the Student Code of Conduct. **L2**

Community Standards for the responsible use/consumption of alcohol:

8. Residents and their guests must not have beer bottles anywhere in the Residence Facilities. **L2**
9. Residents and their guests must not carry unsealed containers of beverages through the common areas of the residence facilities. **L1**
10. Residents and their guests are not permitted to consume alcohol in public spaces or common areas in the residence facilities. **L1**
11. Residents and their guests are not permitted to possess or store more than the following amount of alcohol in the residence facilities. (i.e. 12 – 355ml cans of beer/coolers, **OR** 1 375ml container of liquor **OR** 2 750ml bottles of wine per resident). **Alcohol found in residence exceeding the regulated amounts will be confiscated and disposed of. L1**
12. **The amount of alcohol that is allowed in a room is based on the individual. i.e. two people may have the allowed amount each. However, this does not include guests. i.e. 4 guests does not allow 4 extra dozen beer into a room. Alcohol allowance is limited to the resident (s) of the room. L1**
13. Residents and their guests are not permitted to consume alcohol in a dangerous and/or excessive manner. Examples of dangerous and/or excessive drinking include but are not limited to drinking games, speed drinking, or drunken behavior. **L2**
14. Residents are not permitted to have empty liquor containers in their room. Empty containers must be removed daily. **L1**

Community Standards for Health and Safety:

15. Residents and their guests are not permitted to smoke anywhere on College Property. This includes, but is not limited to, cigarettes, vapourisers/e-cigarettes, cigars, pipes etc. College of the North Atlantic is a smoke free campus and as such students are expected to refrain from smoking on campus **L2**
16. **Residents and their guests are prohibited from growing, baking with, smoking, or selling cannabis on CNA property. This includes all college buildings, structures and facilities, including Residence. L2**
17. Residents must not permit the occupancy of a room to exceed 6 individuals. **L1**
18. Residents and their guests must not prop open doors, obstruct any area which is deemed a fire escape, route or tamper with any fire safety equipment. This includes but is not limited to smoke detectors, sprinkler heads, fire extinguishers, door closers, etc. **L2**
19. Residents and their guests must not have open flames (i.e. candles) or burn incense, in the residence facilities. **L2**
20. Residents and their guests must use the appropriate containers to dispose of all garbage and recycling. **L1**

Community Standards for Building Security:

21. Residents must not give their keys or access card to another individual. **L2**
22. Residents must not provide any individual, other than their own guests, access to the residence facilities. **L2**
23. Guests must be at least 18 to be signed into Residence overnight or to visit past 11:00pm. No one under the age of 16 is permitted in residence. **L2**
24. Residents may sign in 1 guest at a time. **L1**

Student Residence Fines/Discipline

Written Warning: A letter notifying the resident that they have violated a Student Residences Regulation and that continued or repeated violations will result in additional discipline. A written warning is not required before issuing additional fines. Students may receive more than one fine for an offense.

Fine: A monetary charge issued to the resident's financial account.

Schedule of fines:

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	First Fine	Second Fine	Third Fine
L1	\$25	\$50	\$100 and automatic referral to Campus Director
L2	\$50	\$100	\$200 and automatic referral to Campus Director

In addition to, or as an alternative to fines, the college may consider the following disciplinary measures which may be negotiated by both parties:

Education:

1. Completion of an educational program (i. e. responsible drinking, anger management)
2. Delivery of an oral presentation to residence group
3. Community service not exceeding 25 hours, within the College community.
4. Public apology to residence group.

Loss of Privileges:

A limitation of the resident's participation in residence activities. (i.e. overnight guests)

Reassignment: relocation within on campus housing.

Behavior Agreement:

Required of residents who demonstrate a pattern of behavior for repeatedly violating rules and regulations governing their ability to live on campus. The behavior agreement outlines specific guidelines the resident must follow to continue to live on campus. Residents who refuse to sign the agreement or violate the conditions of the agreement may be evicted from residence.

Alcohol Probation: a documented period of time where by a resident will be required to refrain from possessing or consuming alcohol within residence. Alcohol probation may be part of a behavior agreement. The agreement will outline consequences for failing to adhere to the probationary period. Probationary periods are determined by the Campus Director in consultation with Residence Management.

Eviction: The termination of a resident's occupancy within Student Residence for violations of the Occupancy Agreement and /or the Student Residence Regulations. Students may be required to vacate the premises immediately, if the circumstances warrant.

N.B. If a student is removed from Residence, due to a potential breach of the Threats and Acts of Violence Policy (SS-215), the College of the North Atlantic is not responsible for providing accommodations during the eviction period.

The College reserves the right to change the Student Residence Regulations and associated fines.

In accordance with the Students Residence document section Fines/Discipline, every resident has the right to appeal any fine or disciplinary action levied. Residents considering an appeal are advised to consult the Non Academic Appeals Policy.

