



Board of Governors Meeting; BM-01-22
Virtual Meeting Via Webex Platform
February 24, 2022

Board Members in Attendance:

Alastair O’Rielly	Brenda Keller-Flight	Dorothy Pye-Johnson	Jill Quilty
Kevin Kelly	Chris Newhook	Mark Bradbury	Peter Adams
Elizabeth Kidd	Debbie Brake-Patten	Ayush Patel	Donna Rideout

Regrets:

Charles Randell	Danielle Moriarity	Sam Synard	Ken Martin
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Staff in Attendance:

Geoff Peters	Annette Morey	Jason Rolls	Fergus O’Brien
Shirley Woodward	Deidre Dunne	Elizabeth Vincent	Heidi Staeben-Simmons
Trudy Barnes			

Guests: The Honourable Tom Osborne, Regan Power, Kevin Bond

Recorder: Giselle Borden

RESOLUTIONS

BM 01-22-2	It was moved and seconded that the agenda be approved with one change, that the Finance Committee Report be moved to number 11 on the agenda, after the KPI Presentation.	Motion carried
BM 01-22-4	A motion was put forth and seconded to approve the Consent Agenda containing the following document: 1) December 2, 2021 Board Minutes	Motion carried
BM 01-22-11	It was moved and seconded that the Board approve in principle, subject to approval from the Minister of Education, the delivery of an applied degree baccalaureate program, the Bachelor of Applied Information Technology Networking and Cybersecurity, beginning September 2022 at College of the North Atlantic.	Motion carried
BM 01-22-12	A motion was put forth and seconded to approve the following tuition and fee increases effective September 1, 2022: <ul style="list-style-type: none"> • Increase tuition for domestic students by 20%; • Increase tuition for international students by 15%; 	Motion carried



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	<ul style="list-style-type: none">• Increase equipment/materials fees by 20%; and• Apply a \$150 technology fee per semester to every student.	
BM 01-22-13	A motion was put forth and seconded to approve the proposed program changes in the 2022-23 Academic Plan as presented.	Motion carried

Minister of Education

The Honourable Tom Osborne, Minister of Education, joined the meeting at 9:00am, as per an invite from the Board Chair. Minister Osborne indicated a willingness to work with the Board and gave high praise to the College for the good work it is doing. Board members were then given an opportunity to provide comments and/or pose questions to the Minister.

The Board Chair thanked Minister Osborne for joining the meeting and for his positive feedback about the College. The Minister exited the meeting at 9:25am.

MINUTES

1. Call to Order

The Board Chair called the meeting to order at 9:25am.

Mr. Kevin Bond was welcomed as a guest to the meeting by the Board Chair. Mr. Bond was nominated by the faculty of the College for the faculty representative vacancy on CNA’s Board of Governors. His name and resume have been forwarded to the Minister of Education for ratification, under s. 10(3)(a) of the College Act.

A roundtable introduction was carried out.

2. Review of Agenda

There was one change made to the agenda. The Finance Committee Report will be moved to number 11 on the agenda, after the KPI presentation.

It was moved and seconded that the agenda be approved with one change, that the Finance Committee Report be moved to number 11 on the agenda, after the KPI Presentation.
Motion carried.

3. Declaration of Conflict of Interest

There were no conflict of interest declarations.



4. Consent Agenda

A motion was put forth and seconded to approve the Consent Agenda containing the following document:

- 1) December 2, 2021 Board Minutes
- Motion Carried.

5. Review of Action Items

The two action items from the previous meeting were completed. There was no further action to report.

Discussions about the new three year Strategic Plan (2024 – 2027) will begin this year in June.

6. Chair's Report

Confirmation of Ayush Patel's appointment as student representative for the Board of Governors was received from the Minister of Education. Mr. Patel has been appointed for a two year term beginning January 28, 2022.

There are a number of Board members whose first terms have expired, or will expire this year, as well as others who will expire next year. The Board Chair will continue to press for the renewal of those who wish to renew for another term and/or for replacements.

The Colleges and Institutes Canada (CICan) national conference is scheduled to take place April 25-27, 2022. This conference presents a professional development opportunity for Board members. Governors will be polled to see who would like to attend this year's conference, either virtually, or in person.

7. President's Report

The President provided her report to the Board.

A decision was made in January to continue with the delivery of the Academic Plan to the end of the Winter semester (April 2022), with most theory delivered online and practical components on campus. It was felt that this was the best possible, and least disruptive, scenario for students given the Covid situation in the Province at that time.

The President acknowledged the impending retirement of Trudy Barnes, the VP, Partnerships and Innovation, at the end of February 2022 and her very long, successful career with the College. Board members provided their well wishes to Ms. Barnes.



8. Governance Committee Report

The Governance Committee is currently working on an orientation process for Board members and reviewing the Board evaluation tool for validity and relevance. The Committee also continues to determine professional development opportunities for the Board.

9. Quality Committee Report

As the Chair of the Quality Committee was not present at this meeting, the Board Chair gave a brief overview of the areas the Committee is presently working on. He also indicated that Board member, Peter Adams, had recently joined the Quality Committee.

10. KPI's

The College's Key Performance Indicators (KPI's) were presented to the Board by the AVP, Public Affairs.

The College will report on the KPI's each year in February.

The Board was pleased with the work carried out on the KPI's and thanked the AVP, Public Affairs for her presentation.

11. Finance Committee Report

The Finance Committee Report was provided by the Chair of the Committee.

The external audit plan for March 31 was presented by KPMG to the Committee. The audited financial statements for the College will be presented to the Board in June for approval.

The support staff and faculty collective agreements will expire this year in April and August respectively. Negotiations have not yet begun.

Mr. Bond was thanked for his attendance at the meeting by the Board Chair and excused from the meeting at 12:00pm.

12. Applied Degree – Information Technology Networking & Cybersecurity

The College requested approval from the Board of Governors to begin delivery of its first applied degree program in September 2022.

It was moved and seconded that the Board approve in principle, subject to approval from the Minister of Education, the delivery of an applied degree baccalaureate program, the Bachelor of Applied Information Technology Networking and Cybersecurity, beginning September 2022 at College of the North Atlantic. Motion carried.



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13. Tuition and Fees

A request to increase tuition and fees beginning September 2022 was presented to the Board by the VP, Finance and Administration.

A motion was put forth and seconded to approve the following tuition and fee increases effective September 1, 2022:

- Increase tuition for domestic students by 20%;
- Increase tuition for international students by 15%;
- Increase equipment/materials fees by 20%; and
- Apply a \$150 technology fee per semester to every student.

Motion carried

14. Review of Academic Plan

The VP Academic presented a revised Academic Plan for Board consideration for the 2022-23 academic year.

A motion was put forth and seconded to approve the proposed program changes to the 2022-23 Academic Plan as presented. Motion carried.

15. 2022-23 Budget

The 2022-23 operational budget was presented by the VP, Finance and Administration.

She noted that the College's balanced budget will be finalized with the Government within the next month and that the use of the reserve balance will be brought to the Board in June.

16. Next Meeting

The next Board of Governors meeting will take place in person on June 16, 2022 in St. John's.

17. In Camera Session

All staff were excused from the meeting and an in camera session was held, beginning at 1:50pm and ending at 2:05pm.

18. Adjournment

As all agenda items were completed and there was no further business to discuss, the Board Chair declared the meeting adjourned at 2:05pm.