



COLLEGE OF THE NORTH ATLANTIC

GOVERNANCE POLICY

TOPIC: ROLES AND RESPONSIBILITIES

TITLE: ROLE OF THE VICE-CHAIR

Policy No. GP-RR-903 **Effective Date:** November 25, 2020

- 903.1 The Vice-Chair of the Board shall assume the role of the Chairperson in that person's absence, assist the Chairperson in the execution of the Chairperson's duties, and/or accept special assignments at the request of the Chairperson.
- 903.2 In the event the Chair position is unfilled:
- 903.2.1 The Vice-Chair shall fulfill the duties of that position until the appointment of a Chair by the Lieutenant-Governor in Council.
- 903.2.2 The Chair of the Governance Committee shall fulfill the Vice-Chair until the appointment of a Chair by the Lieutenant-Governor in Council.
- 903.3 The Vice-Chair shall serve as an active member of the Board Executive and as an ex-officio member of all committees.

	Approved (Board Minute)	Date
Original Policy	BM 06-11-06	October 28, 2011
Revised	BM 02-14-02	March 24, 2014
Revised	BM 06-20-09	November 25, 2020
Revised	BM 02-23-15	June 15, 2023