



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: PROSPECT CLEARANCE

Policy No.	PI-702	Division	Partnerships and Innovation
Related Procedure	PI-702-PR	Board Policy Ref.	n/a
Related Policies	PI-701 & PI-703	Effective Date:	January 25, 2022 (R2)

1. PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the process and approval of College of the North Atlantic (CNA) departmental fundraising activities, including scholarships and awards, annual appeals, project-based appeals, special fundraising events, major gifts and planned giving.

2. POLICY

It is the policy of CNA that all potential fundraising activities by individuals, organizations, corporations or foundations shall receive proper approval from the Vice President of Partnerships and Innovation before proceeding.

3. PROCEDURE

The Vice President of Partnerships and Innovation shall ensure that procedures are developed and implemented in accordance with this policy.

Approval History

Approved by President	January 24, 2008
Revision 1	November 4, 2016
Revision 2	January 25, 2022