



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL PROCEDURE

TOPIC: WHISTLEBLOWER PROTECTION

Procedure No.	PO-004-PR	Division	President's Office
Supersedes	n/a	Board Policy Ref.	GP-GR-803
Related Policies	PO-004	Effective Date	June 3, 2025

PROCEDURE

1.0 Disclosure by Employee

- 1.1 Where an employee reasonably believes that they have information that could show that a wrongdoing has been committed or is about to be committed, the employee may make a disclosure to the Citizens' Representative.

Inquiries, questions, and complaint forms may be directed to the Citizens' Representative at:

Telephone: (709) 729-7647
Toll-free: 1-800-559-0079
Fax: (709) 729-7696
E-mail: citrep@gov.nl.ca
Website: www.citizensrep.nl.ca

Mail:

P.O. Box 8400
20 Crosbie Place
4th Floor, Beothuk Bldg.
St. John's, NL
A1B 3N7

- 1.2 The identity of an employee making a disclosure shall be kept confidential to the extent permitted by law and consistent with the need to conduct a proper investigation.

Approval History	
Approved by President	June 3, 2025