



COLLEGE OF THE NORTH ATLANTIC
OPERATIONAL POLICY

TOPIC: GRADUATION CEREMONIES

Policy No.	SS-214	Division	Student Services
Supersedes	n/a	Board Policy Ref.	n/a
Related Procedure	SS-214-PR	Effective Date:	September 23, 2024 (R3)

1.0 PURPOSE AND SCOPE

College of North Atlantic (CNA) recognizes that the completion of a program of study is a significant and meaningful achievement in the lives of students. It also recognizes that dignified, formal graduation ceremonies are an appropriate means of celebrating student achievement with the entire CNA community, including the wider communities served by CNA.

The Graduation Ceremonies Policy (the Policy) establishes standards and procedures for planning and conducting dignified, formal graduation ceremonies at CNA campuses in Newfoundland and Labrador.

The Associate Vice President, Student Services shall be responsible for province-wide coordination of these ceremonies to ensure consistent student focused events.

Local planning and implementation of campus or regional graduation ceremonies shall be the responsibility of the campus administration.

All planning and ceremony activities will keep the student as the main focus to ensure their accomplishments are being celebrated and recognized appropriately.

2.0 POLICY

It is the policy of CNA that each campus, or multiple campuses in a region, shall, at a place and time to be determined in collaboration with the Associate Vice President, Student Services, plan and conduct at least one (1) formal graduation ceremony each academic year (September 1 to August 31). A program in CNA that is thirteen (13) weeks or longer must acknowledge graduates through a formal graduation ceremony in adherence to this Policy and Procedures.

Student participation in the official graduation ceremonies will follow CNA’s Academic Year. Participation in these ceremonies will be open to students who are scheduled and are on track to complete their program of studies in the applicable academic year.

3.0 PROCEDURE

The Associate Vice President, Student Services shall ensure that procedures are developed and implemented in accordance with the Policy.

Approval History	
Approved by President	December 18, 2007
Revision 1	April 15, 2015
Reviewed	April 28, 2016
Revision 2	April 2, 2019
Revision 3	September 23, 2024