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Fall 2024 Semester – Tuesday, September 3, 2024
Academic Advising/ Confirmation of Enrollment Sessions
Grand Falls-Windsor Campus

Welcome to College of the North Atlantic and welcome back, to our returning students!

Your attendance at the sessions noted below is required. You will meet at the location indicated for the **Academic Advising/Confirmation of Enrollment Session** where you will be given an enrollment form that you will review with an academic advisor and then sign. Academic advisors will then collect the forms. This form is required to complete your enrollment.

You will visit the cafeteria, where you will obtain a locker, an orientation kit and receive information about your college photo ID.

Classes will begin for all **on-campus** students on **Wednesday morning, September 4, 2024**, unless you are otherwise notified. Class schedules will be provided when you arrive in September. Program cost forms are available on our Grand Falls-Windsor campus webpage (www.cna.nl.ca). Our Campuses / Grand Falls-Windsor/Campus Documents

We look forward to seeing you on campus this fall!

Program	Start Time	Location
Accounting and Financial Management – Year I Strategic Human Resources Management – Year I	1:00 p.m.	Room 315
Accounting and Financial Management – Year II Strategic Human Resources Management – Year II	2:00 p.m.	Room 315
Business Management – Year III (Accounting/Human Resources Management)	3:00 p.m.	Room 315
CAS Transfer College-University	10:30 a.m.	Room 308
CAS Transfer College-University MPT Test	1:00 p.m.	Room 308
College Transition	9:00 a.m.	Room 309
Executive Office Management – Year I	10:00 a.m.	Room 330
Executive Office Management – International Cohort - Year I	1:00 p.m.	Room 330
Executive Office Management – Year II	2:30 p.m.	Room 330
Medical Laboratory Assistant	2:30 p.m.	Room 110

Mental Health and Addictions – Year I	1:00 p.m.	Room 406
Mental Health and Addictions – Year II	2:00 p.m.	Room 406
Personal Care Attendant	8:30 a.m.	Room 323-A
Practical Nurse – Year I	9:00 a.m.	Room 316
Practical Nurse – Year II	1:00 p.m.	Room 325

Tuition and Fees

The deadline for payment of Fall semester fees is **Tuesday, October 1, 2024**. Fees can be paid online through your MyCNA Account or in the Student Services office. Please contact Ann Anstey, Cashier regarding payment of your tuition/fees at ann.anstey@cna.nl.ca or by telephone at 709-292-5621.

Adding/Dropping Courses

Last day to add a course is **Tuesday, September 17, 2024**. The last Day to drop a course without academic prejudice is **Tuesday, October 29, 2024**.

Students must complete the Change in Course Registration Form, have it signed by the course instructor, and present to the Student Services Office for processing to add or drop a course.

Student Loan Processing

If you have any questions regarding your student loan, please contact Rob Hillier, Student Development Officer at robert.hillier@cna.nl.ca or by telephone at 709-292-5647.

Bookstore

Textbooks can be purchased at the College bookstore for Fall semester. Information on required textbooks can be found at <https://www.cna.nl.ca/MyCna/Resources/textbook-list.aspx>. For information, please contact Dorothea Hennifent, Storekeeper II at dorothea.hennifent@cna.nl.ca or by telephone at 709-292-5618.

Health and Dental Plan

All full-time students are required to purchase insurance unless you provide proof of alternative coverage. You may opt out online by visiting [College of the North Atlantic - Health and Dental \(cna.nl.ca\)](https://www.cna.nl.ca/College-of-the-North-Atlantic-Health-and-Dental). Opt-out instructions are included in this link. The last day to opt out of Health & Dental is **October 1, 2024**. For information, please contact Mary Ellen Alexander, Student Health, and Dental Plan Advisor at Mary-Ellen.Alexander@cna.nl.ca or by telephone at 709-643-7927.

If you do not provide proof of alternate coverage, you will be required to purchase single coverage at a cost of \$481.20

If you have any questions or concerns regarding your first days at the Grand Falls-Windsor Campus, please feel free to contact us by telephone at (709) 292-5600.

