



Board of Governors Meeting; BM-02-21  
 Virtual Meeting Via Webex Platform  
 April 15, 2021

Board Members in Attendance:

Alastair O’Rielly	Elizabeth Kidd	Dorothy Pye-Johnson	Donna Rideout
Mark Bradbury	Chris Newhook	Ken Martin	Peter Adams
John Gibbons	Debbie Brake-Patten	Kevin Kelly	Brenda Kelleher-Flight
Candice Ennis-Williams	Jill Quilty	Wade Pinhorn	Charles Randell

Regrets:

Devon Brake	Sam Synard
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Staff in Attendance:

Geoff Peters	Shirley Woodward	Heidi Staeben-Simmons	Trudy Barnes
Deidre Dunne	Elizabeth Vincent	Brian Tobin	

Recorder: Giselle Borden

**RESOLUTIONS**

BM 02-21-2	A motion was put forth and seconded that the agenda be accepted with one change - that the Board Chair provide the Quality Committee report on behalf of the Quality Chair.	Motion Carried
BM 02-21-4	A motion was put forth and seconded that the Consent Agenda be approved as presented. One item included under the Consent Agenda - the draft February 23, 2021 Board minutes.	Motion Carried

**MINUTES**

**1. Call to Order**

The Board Chair called the meeting to order at 9:01am.



**2. Review of Agenda**

The Board Chair will provide the Quality Committee report on behalf of the Quality Committee Chair.

A motion was put forth and seconded that the agenda be accepted with one change – that the Board Chair provide the Quality Committee report on behalf of the Quality Committee Chair. Motion carried.

**3. Conflict of Interest Declaration**

There were no conflict of interest declarations for any of the items on the agenda.

**4. Consent Agenda**

A motion was put forth and seconded that the Consent Agenda be approved as presented. The item included under the Consent Agenda was the draft February 23, 2021 Board minutes. Motion Carried

**5. Review of Action Items**

There were no action items to review from the previous meeting.

**6. Chair's Report**

The Chair provided a verbal update to the Board. In it, the Chair noted that he had reached out to the Minister of Education regarding the status of the new student representative for the Board.

The work of the province's Economic Recovery Team is ongoing, and the date for submission of their report is yet to be determined. As well, the Post-Secondary Education Review (PSER) report has been submitted to Government but not yet released.

The provincial budget will be released in June.

**7. President's Report**

The President gave her report to the Board.

One of the highlights of the report was the results of a student satisfaction survey from four Atlantic colleges. CNA ranked first in 6 of 9 categories and scored very high in the other 3. Board members were very pleased with the results.



#### **8. Finance Committee Report**

The Finance Committee Chair provided a verbal report for the Board. She noted that this will be the second virtual year-end audit carried out by KPMG and the College and she commended both for their work.

The financial statements and audit report will be provided to the Board in June.

#### **9. Governance Committee Report**

The Governance Committee Chair provided her report to the Board.

A professional development session was scheduled for April 15 and a second one will be held in May. Options for a third professional development session were presented. Based on feedback from Board members, the Committee will arrange a professional development session for some time in September.

A number of topics were suggested by the Committee for addition to the existing orientation package. The agreed upon topics will be added to the package by the Committee.

#### **10. Quality Committee Report**

The Board Chair provided the Quality Committee report on behalf of the Quality Committee Chair. He noted that the Quality Committee continues to work on determining its terms of reference.

Board members were asked if they would like to see all Board members invited to committee meetings. There was consensus from Board members that this would be beneficial and should proceed.

#### **11. KPI Presentation**

The AVP, Public Affairs provided a presentation on Key Performance Indicators.

As this is the first year of the 3-year strategic plan, numbers for this year will be reported to the Board in November and each November afterwards. Baselines have been established and targets will be determined.

Board members were pleased to see this work started.

The AVP, Public Affairs was thanked for her presentation.



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**12. In Camera Session**

The Board Chair called an in-camera session at 11:57am. College employees were excused from the meeting. The session concluded at 12:10pm.

**13. Adjournment**

As all agenda items were completed and there was no further business to discuss, the Chair declared the meeting adjourned at 12:10pm.