



Board of Governors Meeting
Telephone Conference
December 7, 2018

In Attendance: Alastair O’Rielly
 Mark Bradbury
 Charles Penwell
 Bruce Hollett
 Wade Pinhorn

Regrets: Yordest Andrews
 Beverly Scott
 Brenda Kelleher-Flight
 Bonnie Lane-McCarthy
 Peter Adams
 Andrew Tobin
 Peter Robins
 Donna Rideout
 John Gibbons
 Candice Ennis-Williams
 Ian Gordon

Staff: Geoff Peters, General Counsel and Corporate Secretary
 Heidi Staeben-Simmons, Director of Public Affairs
 Elizabeth Chaulk, Vice-President of Academics and Student Services
 Elizabeth Kidd, Senior VP and Chief Operating Officer
 Gary Tulk, VP of Industry and Community Engagement
 Trudy Barnes, VP International and CT/CE

Recorder: Edith Alexander, Executive Assistant



Resolutions

BM 13-18-02 Conflict of Interest and Agenda	Motion put forth and seconded that the agenda listing be amended to accommodate the Declaration of Conflict. The Qatar Contract will be moved to the end of the Agenda.	Carried
BM 13-18-03 Academic Plan 2019-2020	Motion put forth and seconded that the Academic Plan for the 2019-2020 Academic Year is approved as presented.	Carried
New and Revised Programs 2018-2019	Motion put forth and seconded that the changes to the 2018-2019 Academic Plan be approved as listed:	Carried
BM 13-18-04 Employment Service Centers Leases	Motion put forth and seconded that Leases for the Employment Service Centers that we have an agreement with the Department of Advanced Education Skills and Labour to operate be approved. Locations for the Employment Service Centers will be St. John's East, 141 Torbay Road St. John's West, 261 Kenmount Road Corner Brook, 2 Herald Avenue	Carried
BM 13-18-08 Qatar Contract	Motion put forth and seconded that the Service Agreement between The Ministry of Education and Higher Education, State of Qatar and College of the North Atlantic be accepted and that the Government of Newfoundland and Labrador be fully disclosed on the agreement prior to the signing of the Agreement.	Carried
BM 13-18-10 Adjourn	Motion to adjourn at 11:35 a.m. was put forth and seconded.	Carried



Minutes

<p>BM 13-18-01 Call to Order</p>	<p>The Board Chair called the meeting to order at 9:00 a.m. Being that there was no quorum. The Board Chair noting that all members of the Executive Committee had declared themselves present, the meeting would continue as per stated in Policy GP-BO-205.3 (1)</p>	
<p>BM 13-18-02 Conflict of Interest Declaration Agenda</p>	<p>Wade Pinhorn declared conflict of Interest in the matter of agenda item “Qatar Contract”. The agenda item was repositioned to the last item on the agenda, allowing all remaining topics to be addressed prior to Mr. Pinhorn departing from the meeting for the discussion of the Qatar Contract.</p> <p>Motion put forth and seconded that the agenda listing be amended to accommodate the Declaration of Conflict. The Qatar Contract will be moved to the end of the Agenda.</p> <p style="text-align: right;">Motion Carried</p>	
<p>BM 13-18-03 Academic Plan 2019-2020</p>	<p>Elizabeth Chaulk, VP of Academics & Student Services presented the 2019-2020 Academic Plan. Highlights from the Plan included new initiatives that are industry driven:</p> <ul style="list-style-type: none"> • Baie Verte – One Year Office Administration certificate offer through Distance Learning encouraging students to utilize the facilities at the Campus. One Year • Bonavista- Two Year Cultural Culinary Arts & Tourism • Burin – Thirty-seven (37) weeks alternate entry – level one and advance the following year. • Carbonear – Twenty-two (22)weeks Retail Meat cutter • Corner Brook – Two year Agriculture Technician (Co-op) Two year Power Engineering Technology • Prince Philip Drive – Thirteen months Diagnostic Ultrasonography • St. Anthony – One year Business Administration certificate <p>Two programs will be suspended, Power line Technician at Bay St. George and Welder at Placentia. These programs are offered within the College system at other locations.</p>	



	<p>The Academic Counsel is exploring program development in Cybersecurity, English as a Second Language and Visual Effects for the 2020-2021 Academic year. Locations for these programs are to be determined.</p> <p>Motion put forth and seconded that the Academic Plan for the 2019-2020 Academic Year is approved as presented.</p> <p style="text-align: right;">Motion Carried</p>	
<p>New and Revised Programs 2018-2019</p>	<p>The Board reviewed the new and revised program changes presented by Academic Counsel for the 2018-2019 Academic year. All revisions were discussed.</p> <p>Motion put forth and seconded that the changes to the 2018-2019 Academic Plan be approved as listed:</p> <p>Medical Laboratory Technology, Health Sciences, PPD - Revised Electronics and Telecommunications Systems Technician, Qatar - New Electro-Mechanic Operation and Maintenance Technician, Qatar - New Automated Test Equipment Maintenance Technician, Qatar – New</p> <p style="text-align: right;">Motion Carried</p>	
<p>BM 13-18-04 Employment Service Centers Leases</p>	<p>Elizabeth Kidd, Senior VP & Chief Operating Officer informed the Board on the three successful tenders for leased facilities for the Employment Service Centers. All lease agreements include, facility rental, leasehold improvements, cleaning, maintenance, snow clearing and all utilities for the life of the agreement.</p> <p>Motion put forth and seconded that Leases for the Employment Service Centers that we have an agreement with the Department of Advanced Education Skills and Labour to operate be approved.</p> <p>Locations for the Employment Service Centers will be St. John’s East, 141 Torbay Road St. John’s West, 261 Kenmount Road Corner Brook, 2 Herald Avenue</p> <p style="text-align: right;">Motion Carried</p>	



BM 13-18-05 Mobile Hyperspectral Imaging Application for Atlantic Canada	<p>Gary Tulk, VP of Industry and Community Engagement advised the Board that application will be made to ACOA for a proposal to develop a Hyperspectral Scanning Unit Based at CNA in collaboration with MUN, the Government of Newfoundland and Labrador and industry partners. The aim of this unit will be to undertake applied research on the use of hyperspectral imaging with an initial focus on Newfoundland and Labrador's extractive industry sector. This project is a \$ 5.2 M, four-year initiative that includes a full complement of highly qualified research and operational personnel using state-of-art instruments. At the end of four years, we will have established Newfoundland and Labrador as a leader in the application of hyperspectral imaging in the mining, oil and gas sectors.</p>	
BM 13-18-06 Statement of Operations as of Sept 30/18	<p>The Board was advised that the College's spending is in line in what had been budgeted. A more detailed analysis is being compiled for the February Board meeting.</p>	
BM 13-18-07 Aerospace Opportunities	<p>The College is paying particular attention to the needs and demands of the Aerospace Industry. CNA is actively exploring all opportunities in this field. Areas that CNA are not familiar with will be analyzed. We will be meeting with Industry representation from the Aerospace Industry and hope to have something more definite to report at the February Meeting.</p>	
BM 13-18-08 Qatar	<p>Wade Pinhorn excused himself from the meeting and the Board Chair noted that this was a confidential agenda item.</p> <p>Board was given an overview of the new agreement. Next steps is to prepare a briefing for the Government of Newfoundland and Labrador for their information and approval. The Ministry of Education in Qatar will be briefed by their negotiators for their acceptance.</p> <p>Motion put forth and seconded that the Service Agreement between The Ministry of Education and Higher Education, State of Qatar and College of the North Atlantic be accepted and that the Government of Newfoundland and Labrador be fully disclosed on the agreement prior to the signing of the Agreement.</p>	<p style="text-align: right;">Motion Carried</p>



College of the North Atlantic, Board of Governors
BM 13-18

BM 13-18-09 Next meeting	The next meeting will tentatively be scheduled for the 22 nd of February. The location will be determined in the new year.	
BM 13-18-10 Adjourn	Motion to adjourn at 11:35 a.m. was put forth and seconded. Motion Carried	