



# COLLEGE OF THE NORTH ATLANTIC

## GOVERNANCE POLICY

**TOPIC: ROLES AND RESPONSIBILITIES**

**TITLE: ROLE OF THE VICE-CHAIR**

<b>Policy No.</b>	GP-RR-903	<b>Supersedes</b>	N/A
<b>Related Policy</b>	N/A	<b>Effective Date:</b>	November 25, 2020
<b>Authority</b>	<i>College Act, 1996</i>		

903.1 The Vice-Chair of the Board shall assume the role of the Chairperson in that person's absence, assist the Chairperson in the execution of the Chairperson's duties, and/or accept special assignments at the request of the Chairperson.

903.2. In the event the Chair position is unfilled:

903.2.1 The Vice-Chair shall fulfill the duties of that position until the appointment of a Chair by the Lieutenant-Governor in Council.

903.2.2 The Chair of the Governance Committee shall fulfill the Vice-Chair until the appointment of a Chair by the Lieutenant-Governor in Council.

903.2.3 The Vice-Chair shall serve as an active member of the Board Executive.

---

Original Policy  
Revised  
Revised

Approved (Board Minute)  
BM 06-11-06  
BM 02-14-02  
BM 06-20-09

Date  
October 28, 2011  
March 24, 2014  
November 25, 2020