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| **COLLEGE OF THE NORTH ATLANTIC**<br><br>**OPERATIONAL POLICY** | | | |
| **TOPIC:   ADMISSION** | | | |
| **Policy No.** | AC-102 | **Division** | Academic |
| **Related Policies** | AC-101<br>AC-104<br>SS-207 | **Board Policy Ref.** | GP-A-101 |
| **Related Procedures** | AC-101-PR<br>AC-102-PR<br>AC-104-PR<br>SS-207-PR | **Effective Date** | February 1, 2022 (R4) |

1. **PURPOSE AND SCOPE**

   This policy describes and defines the process for admitting students into College of the North Atlantic (CNA) for credit-based programs and Trades Entry programs.

2. **POLICY**

   CNA is committed to promoting accessibility to post-secondary education in Newfoundland and Labrador and to maintaining an objective admission process.

   CNA will admit applicants who fulfill the admission requirements for credit-based programs and Trades Entry programs based on available resources. All credit-based programs and Trades Entry programs will have defined admissions requirements, approved by Academic Council where appropriate.

   CNA will admit applicants based on either a "First Qualified, First Accepted" admissions process or a Competitive Entry admissions process. For programs with "First Qualified, First Accepted" admissions, CNA will have standardized admissions processes to ensure consistency across campuses. For programs with Competitive Entry admissions, CNA will have objective procedures that guide the admission process.

Irrespective of the above, CNA reserves the right to develop admissions policies, procedures and requirements for designated groups. CNA may reserve space for Aboriginal, International, and out-of-province applicants in any of its regularly funded programs. CNA reserves the right to develop policies and regulations in recognition of industry and government partner requirements and CNA Scholarship requirements.

## 3. PROCEDURE

The Vice President, Academic shall ensure that procedures are developed and implemented in accordance with this policy.

| Approval History | |
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| Approved by President | May 30, 1997 |
| Revision 1 | June 14, 2013 |
| Revision 2 | March 4, 2016 |
| Revision 3 | November 4, 2016 |
| Revision 4 | February 1, 2022 |