



COLLEGE OF THE NORTH ATLANTIC

OPERATIONAL POLICY

TOPIC: INTELLECTUAL PROPERTY

Policy No.	AC-111	Division	Academics
Related Procedure	AC-111-PR	Board Policy Ref.	GP-A-104
Related Policy	N/A	Effective Date:	December 20, 2022 (R2)

1. PURPOSE AND SCOPE

The purpose of this policy is to outline the College of the North Atlantic's (CNA) position on the creation, development and ownership of intellectual property within the college system.

The policy applies to all students, employees and CNA stakeholders with the exception of relationships clearly identified in detailed agreements and supplementary documentation.

2. POLICY

CNA asserts its right to claim ownership as an employer for intellectual property gleaned or developed by any person while working for or paid directly by CNA, as the property of CNA, unless otherwise formalized in a written agreement between the parties and signed by the President or designate.

2.1 Definitions

Intellectual Property means all interests and rights arising out of the intellectual and artistic activity of employees of CNA and includes, but is not limited to, inventions (whether or not patentable), works, technology, processes, formulae, designs, know-how, trade-secrets, discoveries, research, computer software, slogans, curriculum, teaching materials and all proprietary information; any improvements, updates or modifications related to the above; and all related copyright, trade-mark, industrial design, plant breeders' rights, and integrated circuit topography applications and registrations world-wide.

3. PROCEDURE

The President and the Vice President, Academics and Applied Research shall ensure that procedures are developed and implemented in accordance with this policy.

Note: CNA wishes to acknowledge Nova Scotia Community College for its support on the development of CNA's Intellectual Property Policy.

Approval History	
Approved by President	July 14, 2020
Revision 1	January 31, 2022
Revision 2	December 20, 2022