



# COLLEGE OF THE NORTH ATLANTIC

## OPERATIONAL POLICY

### TOPIC: INTELLECTUAL PROPERTY

<b>Policy No.</b>	PI-711	<b>Division</b>	Partnerships and Innovation
<b>Related Procedure</b>	PI-711-PR	<b>Board Policy Ref.</b>	GP-A-104
<b>Related Policy</b>	N/A	<b>Effective Date:</b>	January 31, 2022 (R1)

## 1. PURPOSE AND SCOPE

The purpose of this policy is to outline the College's position on the creation, development and ownership of intellectual property within the College system.

The policy applies to all students, employees and College stakeholders with the exception of relationships clearly identified in detailed agreements and supplementary documentation.

## 2. POLICY

The College asserts its right to claim ownership as an employer for intellectual property gleaned or developed by any person while working for or paid directly by the College, as the property of the College, unless otherwise formalized in a written agreement between the parties, and signed by the President or designate.

### 2.1 Definitions

Intellectual Property means all interests and rights arising out of the intellectual and artistic activity of employees of the College and includes, but is not limited to, inventions (whether or not patentable), works, technology, processes, formulae, designs, know-how, trade-secrets, discoveries, research, computer software, slogans, curriculum, teaching materials and all proprietary information; any improvements, updates or modifications related to the above; and all related copyright, trade-mark,

industrial design, plant breeders' rights, and integrated circuit topography applications and registrations world-wide.

**3. PROCEDURE**

The President, the Vice-President of Partnerships and Innovation (i.e., applied research and innovation) and the Vice President Academic (i.e., curriculum and teaching materials) shall ensure that procedures are developed and implemented in accordance with this policy.

Note: CNA wishes to acknowledge Nova Scotia Community College for its support on the development of CNA's Intellectual Property Policy.

<b>Approval History</b>	
Approved by President	July 14, 2020
Revision 1	January 31, 2022