



**Request for Transportation Funding  
OPEN HOUSE 2019  
(Wednesday, November 27, 2019)**

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Amount of Funding Requested:

\$ \_\_\_\_\_ + HST \$ \_\_\_\_\_ = Total Amount Requested: \$ \_\_\_\_\_

# of Kilometers traveled (return): \_\_\_\_\_ # of Students attending: \_\_\_\_\_

Campus you will be attending \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval Committee:**

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Campus Location: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION DEADLINE IS NOVEMBER 7, 2019**

Please email applications to: [sherri.mcneil@cna.nl.ca](mailto:sherri.mcneil@cna.nl.ca); for more information contact 709-643-7731

The personal information that you provide in this form is collected under the authority of the Access to Information and Protection of Privacy (ATIPP) Act, 2015. The college is collecting your personal information to process your school's request for transportation funding for busing services to our Open House. It will only be used for that purpose. Questions regarding the collection of this personal information can be directed to Sherri McNeil (Student Development Officer) by phone at 709 643 7731 or via email at [sherri.mcneil@cna.nl.ca](mailto:sherri.mcneil@cna.nl.ca)



## **OPEN HOUSE DISCLAIMER (Bussing Reimbursement)**

College of the North Atlantic (CNA) is reimbursing certain bussing costs to approved schools as a gesture of goodwill and in support of the Open House. In that sense only, CNA is a sponsor of the bussing services.

By agreeing to accept reimbursement from CNA, the recipient acknowledges that neither he/she personally nor the school is an agent or employee of CNA. Further, the payment of these funds shall not render CNA, its staff or agents, liable to indemnify the recipient in respect of any liability of any kind incurred by the recipient to any other person.

The foregoing shall not be taken to exclude or limit any liability of the recipient to CNA for any reason, including any negligence on the part of the recipient.

***(If approved, an e-mail will be sent to the person listed on the application)***

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Name of School: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# INVOICE

Bill To: College of the North Atlantic  
P.O. Box 5400  
432 Massachusetts Drive  
Stephenville, NL  
A2N 2Z6

Date	Description	Amount
November 27, 2019	Bussing for Open House	\$
	HST <i>(this amount must be noted for accounting purposes)</i>	\$
	Total Amount	\$

Make cheque payable to:

Name of School: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_

**Please ensure a copy of the receipt of payment is attached to this invoice. E-mail both to [sherri.mcneil@cna.nl.ca](mailto:sherri.mcneil@cna.nl.ca).**