College Reference Form

Please be reflective and honest when completing this form as it will provide useful information for the Awards Committee when ranking and selecting students for awards.

Applicant's Name: _____

Reference should not be a friend or relative of the candidate.

Relationship to applicant:

Instructor (CNA) ❒ Employer/Supervisor ❒ Other: _____

How long have you known applicant?

0-3 years ❒ 3-6 Years ❒ 6-10 years ❒ 10+ Years ❒

Please rate the applicant in the following areas on a scale of 1-5, with 1 being Unsatisfactory and 5 being Very Satisfactory or by checking "Unable to Assess"

	Score (1-5)	Not Applicable
Shows Initiative	-	
Demonstrates Leadership	-	
Works Cooperatively	-	
Works Independently	-	
Respectful towards self and others	-	
Positive Attitude	-	
Listening Skills	-	
Verbal & Written Communication Skills	-	
Shows Responsibility	-	
Attendance	-	
Punctuality	-	
Follows safety procedures in the shop / lab / field site	-	
Overall Performance	-	

Explain why you would choose this student for a college award?

If you require more space, please attach a separate sheet.

E-Mail: _____ Phone: _____

Name: _____ Date:_____

Print or Sign: _____

College of the North Atlantic is an educational body of the Government of Newfoundland and Labrador and is therefore subject to the Access to Information and Protection of Privacy Act, 2015 (ATIPPA). The college's Student Services Department and CNA Foundation are collecting your personal information to process the scholarship application. The personal information you provide may be disclosed to the donor. This personal information is collected under the authority of the College Act 1996 (SNL1995, Chapter C-22.1). Collected personal information will be stored in accordance with our normal network and information security measures. For further information about the collection and use of this information please contact the Provincial Awards Chairperson at 709-643-7880, 432 Massachusetts Dr. P.O. Box 5400 Stephenville, NL A2N 2Z6. For more information about the ATIPPA please visit www.cna.nl.ca/about/atippa.asp.