



Accessing Your Student Email:

To access your student email account, students should go to <http://webmail.cna.nl.ca>

Click on the “**Student Email Login & Office 365 Portal**”

Enter your CNA email address using the following format:

Firstname.lastname##@ed.cna.nl.ca (the ## is the last two digits of your student ID)

Example: if your name is John Smith and the last two digits of your student id is 84, you would enter: john.smith84@ed.cna.nl.ca

You will be prompted for your **password**. If you do not know your password, or are having issues logging in, then please contact the **D2L Help desk** at:

- 1-877-465-2250
- Email: d2lshelp@cna.nl.ca
- Student Services email: sshelpreg@cna.nl.ca

When you contact the Help desk, you will need to provide information so they can verify your identity. This would normally be your student ID number or with a personal email address that you have registered with CNA.

Please note: if this is your first time logging into your email, you will get prompted to set up security on your account. You will need to set up your security as it will allow for password recovery.