



# COLLEGE OF THE NORTH ATLANTIC

## GOVERNANCE POLICY

**TOPIC: ROLES AND RESPONSIBILITIES**

**TITLE: ROLE OF THE BOARD**

|                       |                          |                        |                   |
|-----------------------|--------------------------|------------------------|-------------------|
| <b>Policy No.</b>     | GP-RR-901                | <b>Supersedes</b>      | N/A               |
| <b>Related Policy</b> | N/A                      | <b>Effective Date:</b> | November 25, 2020 |
| <b>Authority</b>      | <i>College Act, 1996</i> |                        |                   |

901.0 The Board shall provide leadership and direction by:

### 901.1 Decision Making

- 901.1.1 Ensuring all decisions are made by no less than a majority vote.
- 901.1.2 Acting as one voice.
- 901.1.3 Ensuring that decisions rendered support the vision, mission, and values.
- 901.1.4 Ensuring potentially sensitive and/or legal issues are addressed in accordance with relevant protocol.
- 901.1.5 Exercising fiduciary responsibilities.
- 901.1.6 Ensuring that the organization's staff operates in an ethical and legal manner.
- 901.1.7 Setting strategic goals of the organization.
- 901.1.8 Electing the Vice-Chair of the Board within four months of the appointment of the board and every 18 months thereafter.

### 901.2 Disposal of Assets

- 901.2.1 Determining by an affirmative motion, which is consistent with provincial Government policy, how obsolete, worn out or damaged furniture and equipment or other furniture and equipment which can no longer be of use within the College shall be disposed.

**901.3 Evaluation**

- 901.3.1 Monitoring and reporting organizational performance.
- 901.3.2 Ensuring that the President's performance is evaluated through a defined process, which determines how well his/her performance reflects the organization's values, vision, mission, mandate and policies, and how well his/her performance contributes to the achievement of the Board's strategic goals.
- 901.3.3 Participating in a Board evaluation every two years.

**901.4 Harassment**

- 901.4.1 Ensuring that comprehensive procedures are in place to guarantee a process for a due hearing and action in the event individual right under the Governance Policy are violated.
- 901.4.2 To administer appropriate actions after allegations of harassment are diligently investigated, due process is followed and there is sufficient evidence to substantiate the claim.

**901.5 Policies**

- 901.5.1 Developing policy processes and approving and monitoring governance policies.
- 901.5.2 Ensuring that the President implements management policies which are in line with provincial legislation and governance bylaws and policies.

**901.6 Stakeholder Relation Strategies**

- 901.6.1 Implementing proactive stakeholder strategies.

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| Original Policy | Approved (Board Minute) | Date              |
| Revised         | BM 06-11-06             | October 28, 2011  |
| Revised         | BM 02-14-02             | March 24, 2014    |
|                 | BM 06-20-09             | November 25, 2020 |

